

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
MEETING
September 29, 2008
Richmond, Virginia**

Members Present

Mr. Anthony Clatterbuck
Ms. Susan Dewey
Mr. Richard Evans
Mr. Thomas Fleury
Ms. Lori Fountain
Ms. Nancy O'Brien
Ms. Ellen Robertson
Ms. Carol Saulnier
Mr. Tip Strickland
Mr. Ed Whitmore
Mr. Rick Witt

Members Absent

Ms. Betty Ann Davis
Mr. Brian Mullins
Mr. Michael Reilly

Call to Order

Mr. Tom Fleury, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.

Roll Call

The roll was called by Mr. Stephen Calhoun of the Department's Policy Office. Mr. Calhoun reported that a quorum was present.

Mr. Fleury welcomed two new members of the Board, Mr. Rick Witt and Ms. Lori Fountain.

Public Comment

There was no one requesting to address the Board at this meeting, so the public comment session was closed.

Approval of Minutes

A motion was made to approve the minutes of the July 21, 2008 meeting of the Board, as amended. The motion was seconded and unanimously passed.

Report of the Housing Committee

Ms. Nancy O'Brien, Chairman of the Housing Committee, reported on the morning meeting of the Committee. Ms. O'Brien reported on issues under consideration in the development of the private activity bond guidelines. Ms. O'Brien stated that a report on the 2008 CAPER would be reviewed by the Committee at the next meeting.

Regulatory Update

Mr. Emory Rodgers, Deputy Director of the Division of Building and Fire Regulation, provided an update on code training. Mr. Rodgers also reported on the recent ICC hearings and the issues

the Board will consider when adopting the 2009 codes. Mr. Bill Shelton, Director of the Department of Housing and Community Development, reported on meeting with members of the Virginia Fire Services Board in Hampton during the Governor's Housing Conference.

Public Participation
Guidelines

Mr. Calhoun provided an overview of the legislative background for the development of model public participation guidelines. Mr. Calhoun reviewed the provisions of the current guidelines and those of the model guidelines. A motion was made to adopt the model public participation guidelines. The motion was seconded and unanimously passed.

Virginia Housing
Partnership Fund

Mr. Shelton provided an overview of the Virginia Housing Partnership Fund (the "Fund") and the reporting requirements for the Fund. Ms. Susan Dewey, Executive Director of the Virginia Housing Development Authority and Mr. Art Bowen, Managing Director of Finance and Administration at VHDA, presented and reviewed the financial statements for the Fund. Mr. Bowen also presented financial statements for the Commonwealth Priority Housing Fund. A motion was made by Mr. Anthony Clatterbuck for the Board to accept the financial report on the Fund with staff reviewing the audited financial statements, when available, to assure there are no changes to the statements presented. The motion was seconded and passed. Ms Dewey abstained from voting.

VHDA Report

Ms. Dewey reported on the tax exempt bond market, the work of the Foreclosure Prevention Task Force and recent federal legislation.

Report of the Director

Mr. Shelton reported on state budget issues, the HOME accessibility study, neighborhood stabilization and other provisions of the federal Housing and Economic Recovery Act of 2008. Mr. Shelton also provided an update on the work and upcoming meetings of the Virginia Housing Commission and the Southwest Virginia Cultural Heritage Commission. Mr. Shelton provided an update on the DHCD building status and reports on recent grant announcements and awards.

Unfinished Business

None

New Business

None

- Board Matters Mr. Fleury reported that he has appointed Ms. Nancy O'Brien to be the Board representative on the VHDA Board and Mr. Brian Mullins to be the Board representative on the Virginia Fire Services Board. Mr. Fleury also announced that he has appointed Mr. Anthony Clatterbuck to be the Chairman of the Codes and Standards Committee, Mr. Ed Whitmore to continue to serve as Chairman of the Community Development Committee and Ms. Nancy O'Brien to continue to serve as Chairman of the Housing Committee.
- Future Meetings The next meeting of the Board will be held Wednesday, November 12, 2008, at the Governor's Housing Conference in Hampton, Virginia.
- Adjournment Upon completion of all items on the agenda, the meeting was adjourned.